

# MINUTES

## TRANSPORTATION ADVISORY COMMITTEE

**Wednesday, March 23, 2016**

North Carolina Research Campus  
UNC Building  
Room 2201  
500 Laureate Way  
Kannapolis, North Carolina 28081

**Members:**

Al Brown  
Liz Poole  
Dorland Abernathy  
Maggie Blackwell  
Benita Conrad  
Greg Edds  
Ryan Dayvault  
Otis Gibson

City of Concord  
Cabarrus County  
Town of Landis  
City of Salisbury  
Town of Harrisburg  
Rowan County  
City of Kannapolis  
Town of East Spencer

**Others:**

Phil Conrad CRMPO Director  
Pat Ivey NCDOT Div 9  
Alex Rankin Cabarrus Chamber  
Warren Cooksey NCDOT Div10  
Pat Ivey NCDOT Div 9  
Tommy Garver Town of Landis  
Reuben Crummy NCDOT-TPB  
Scott Cole NCDOT-Div 10  
Connie Cunningham CRMPO Staff  
Loretta Barren FHWA  
Zack O'Keefe NCDOT TPB  
Stuart Basham NCDOT Div 10  
Bobby Moore Town of Rockwell

### **Call to Order**

The March 23, 2016 meeting of the Cabarrus Rowan MPO was called to order by TAC Chairman Greg Edds. Chairman Edds welcomed everyone and asked that those present please stand and recite the Pledge of Allegiance. After the Pledge was recited, Chairman Edds continued the meeting by calling the roll of eligible voting members and determined that a quorum had been met. He then asked that those present introduce themselves. Chairman Edds proceeded by informing the TAC members of the NC State Ethics Commission Ethics Awareness and Conflict of Interest requirement and asked that should a conflict arise during any part of the meeting, the member should recuse themselves from that portion of the meeting.

Chairman Edds continued the meeting by asking for any updates from the Rowan or Cabarrus Chamber of Commerce's. Mr. Alex Rankin with the Cabarrus Regional Chamber invited members to the Chambers Transportation Summit to be held on May 24, 2016. He stated that NC Secretary of Transportation Tennyson, US Secretary of Transportation Foxx and Executive Director of Port Authority Cozza would be speaking at the Summit. Alex also reported that the new chairman of the Cabarrus Regional Chamber of Commerce is Ms. Barbie Jones.

Chairman Edds then proceeded by asking if there were any speakers from the floor. With none heard, he then asked for any adjustments to the agenda and the consent agenda. With no

adjustments or corrections being heard, Mrs. Liz Poole made a motion to approve the agenda and Mr. Ryan Dayvault seconded that motion. TAC members voted unanimously to approve.

Mr. Al Brown then made a motion to accept and approve the Consent Agenda item with Mr. Ryan Dayvault following with a second to the motion. TAC members voted unanimously to approve.

### **CONSENT AGENDA**

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items were presented for TAC consideration on the Consent Agenda:

#### **FY 2016-2025 MTIP Amendment #3**

NCDOT has requested that the updated RIDER Transit System/City of Concord STIP Amendment be submitted to them with a resolution from the Cabarrus Rowan MPO modifying the MTIP for two projects for FY2016-2025.

### **THIS CONCLUDES THE CONSENT AGENDA**

### ***Approval of January 27, 2016 Minutes***

Chairman Edds called TAC members' attention to the minutes of the January 27, 2016 TAC meeting included in their agenda packets. He asked if there were any adjustments or corrections to the minutes. With no adjustments or corrections being heard, Mr. Al Brown made a motion to approve the minutes as presented and Mr. Otis Gibson seconded the motion. The TAC members followed with a unanimous vote of approval.

### ***FY 2016-17 DRAFT UPWP***

CRMPO Executive Director Phil Conrad reported to the TAC members that each year the Cabarrus-Rowan MPO develops and adopts a Unified Planning Work Program (UPWP). The UPWP is the MPO's budget and follows the state fiscal year 2016-2017. Phil explained that the NCDOT Transportation Planning Branch (TPB) has suggested that all MPO's change their format for the UPWP. Phil continued by explaining that the UPWP identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. He then called members' attention to Attachment 4A included in their packets.

He reviewed the new formatted DRAFT UPWP with the members line item by line item explaining each task and funding allocation amounts. Phil also reported to members that NCDOT Transportation Planning Branch notified MPO Staff through our NCDOT Coordinator Reuben Crummy, that an update/upgrade is needed for the CR MPO website. This item will be funded using II-B-3 Special Studies line item.

After the review of the UPWP, Phil went on to explain that the Federal government requires all MPO's to certify their transportation planning process on an annual basis. He called members' attention to Attachment 4B which was a Self-Certification Checklist established by the Federal government. Phil reviewed the checklist with members. After the review was finished, Phil continued on by calling members' attention to Attachment 4C, Resolution Confirming Transportation Planning Process. With no questions or comments being heard, Mr. Ryan Dayvault made a motion to approve certifying the CR MPO transportation planning process. Mr. Dorland Abernathy seconded the motion and the TAC members voted unanimously to approve.

Phil continued on by calling members' attention to Attachment 4D which was a spreadsheet showing the CR MPO UPWP Five Year Planning Calendar. After Phil reviewed the timetable for members, Mr. Ryan Dayvault made a motion to approve the FY 2016-2017 Unified Planning Work Program for the CR MPO. Mr. Otis Gibson seconded the motion and member voted unanimously to approve.

### **FY 2016-2020 MTIP Amendment #2 and Conformity**

Phil reported to the TAC members that MPO Staff has been working on an Air Quality Conformity Determination Short Form Report due to amendments to the 2016-2020 Transportation Improvement Plan (TIP). Phil continued by explaining that the TIP Conformity Report demonstrates that the Transportation Improvement Plan is a subset of the 2040 MTP and the Conformity Report is consistent with the State Implementation Plan (SIP).

Phil went on to explain that due to acceleration of several projects in the Cabarrus Rowan area using state transportation funds, Cabarrus Rowan MPO is required to amend the MTIP using this Short Form Report. Phil called members' attention to Attachment 5 which was a copy of the amended Short Form Report that reflected the new schedules for these projects. He reviewed the Report with the members and then finished by stating that all of the projects are currently in the adopted CR MPO MTP.

After little discussion, Mrs. Maggie Blackwell made a motion to approve releasing the Air Quality Conformity Determination Short Form Report for public comment. Mr. Ran Dayvault seconded the motion and TAC members voted unanimously to approve.

### **Reports/CRMPO Business**

- ✓ Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Pat Ivey, NCDOT Division 9 reviewed the Division 9 projects update list included in the members' packets. He called members' attention to specific projects within the MPO area. Mr. Stuart Basham, NCDOT Division 10 reviewed updates on the Division 10 projects from the information included in TAC members' packets as well.
- STI Data Release – Mr. Stuart Basham, NCDOT Division 10 reported to the TAC that the STI data will be released by NCDOT in phases and may start as early as the end of March or early April 2016.

- Public/Private Partnerships – Mr. Warren Cooksey, NCDOT provided TAC members with a power point presentation on the benefits of public/private partnerships. He explained how the process works and how beneficial it is to expediting transportation projects.
- JLTOC Proposals from NCDOT – Mr. Warren Cooksey provided TAC members on potential legislative issues to come up during the short session of the General Assembly.
- TAP Project Call – Phil reported that the deadline for submitting candidate projects for TAP is April 30, 2016.

### **Informational Items**

- Concord Express, Salisbury Transit, Rowan Express, Cabarrus Links and RIDER Transit Ridership Information - Phil called the TAC members' attention to the ridership information included in their packets.
- NCAMPO Conference – Phil Conrad reported to members that the NCAMPO Conference will be held on May 11, 2016 in Greensboro.
- Next Meeting is April 27, 2016

### **Adjournment**

With no other business to bring before the TAC, Mrs. Maggie Blackwell made a motion to adjourn the meeting. Mr. Dorland Abernathy seconded the motion and the meeting was adjourned.